

# Greater Wildwood Little League

## Safety Plan

### **Purpose**

The purpose of the Greater Wildwood Little League Safety Plan is to provide every child of Little League age the opportunity to play baseball/softball in the safest possible conditions. Although there are inherent risks of injury in the games, we will strive to minimize those risks by incorporating and renewing this Safety Plan every season.

### **SAFETY OFFICER**

The Greater Wildwood Little League Safety Officer is a board position that provides a direct link between the Board and the managers, coaches, umpires, players, and any other third parties regarding safety matters. The main responsibility of the GWLL Safety Officer is to develop, implement, and communicate the League's safety program to all involved. The Greater Wildwood League Safety Officer for 2008 is James Grauel.

The GWLL Safety Officer's responsibilities shall include but are not limited to:

Post and distribute any relevant Little League ASAP (A Safety Awareness Program) newsletters to team managers.

Assist parents and individuals with insurance claims and will act as the liaison between the insurance company and the parents/player.

Maintain statistical log of where accidents and injuries occur, to whom, in which division, at what times and under what supervision.

Maintain a statistical log of "near misses" to ensure there are no reoccurrences.

Share information on accidents and "near-misses" with District staff.

Distribute a copy of the Safety Manual to all managers at the beginning of each season.

Inspect playing fields for potential safety hazards and notify appropriate persons for necessary corrective action.

Make First- Aid and CPR training available to managers and coaches.

Review and update the safety plan annually.

Assure that first aid kits are included with equipment distribution for each team and are present at games/practice.

Assure that all volunteers have completed the background statements and are verified through Choice Point.

Act immediately to resolve unsafe or hazardous conditions.

Complete the annual Little League Facility Survey prior to the start of the season.

## **VOLUNTEER APPLICATIONS AND BACKGROUND CHECKS**

Background checks will be required for all volunteers, including, but not limited to board members, managers, coaches, team parents, and anyone else who has direct contact with children. The purpose of the background check is to ensure that children are protected from anyone who has committed a sexual offense against a minor. GWLL will use ChoicePoint to conduct criminal background checks.

Prior to the start of the season, anyone who desires to volunteer will be required to complete an application form and submit a photocopy of their driver's license or other government identification to verify their identity.

## **MANAGER AND COACH TRAINING**

Prior to the start of every season, Greater Wildwood Little League will offer training for managers and coaches for the purpose of teaching the fundamentals. At least one representative from each team will be required to attend the training. Managers and coaches will be encouraged to attend the Manager's Umpires Clinic, scheduled for March 29, 2009.

## **FIRST AID TRAINING**

A manager or coach from each team will also be required to attend first aid, CPR/AED training prior to the start of the season. Training qualifies the volunteer for a period of three years; however, a representative from each team must still attend every year. This year's training will be provided by Wildwood Crest Rescue on April 29 or May 6.

## **FACILITIES AND EQUIPMENT:**

Prior to the start of the season, GWLL Equipment Manager Don Cabrera, will inspect all equipment for safety defects before it is distributed to the managers. Defective equipment shall be discarded.

## **GENERAL SAFETY AND RESPONSIBILITY**

Safety is the responsibility of all managers, coaches, and parents.

Each manager, coach, team parent and player shall use proper reasoning and care to prevent injury to him/herself and to others.

No games or practices are to be held when weather or field conditions are poor, particularly when lighting is inadequate.

Managers and umpires shall inspect playing area before games and practices for holes, damage, stones, glass and other foreign objects and repair or remove any obstacles.

Team equipment will be stored within the team dugout or behind screens, and not within the area defined as "in play".

Only players, managers, coaches, umpires and team parent are allowed on the playing field or in the dugout during games.

Managers and coaches are responsible for keeping bats and loose equipment off the field of play. It is recommended the manager designate a different player this responsibility each game.

During practice and games, all players should be alert and watching the batter on each pitch.

Batters must wear Little League approved protective helmets with face masks (exception Junior League) during batting practice and games while batting and when on base.

At no time will horseplay be permitted in the dugout or on the field.

Managers and coaches may not warm up pitchers.

A catcher must wear catcher's helmet, mask throat guard, long model chest protector, shin guards and protective cup with athletic supported at all times. (Males) No exceptions.

Managers and coaches should encourage all male players to wear protective cups and supporters for practices and games.

Except when runner is returning to a base, head first slides are not permitted.

Never hesitate to report any present or potential safety hazard to the GWLL Safety Officer.

Always insure a cellular phone is available when a game or practice is held.

No smoking is allowed on baseball fields or dugouts.

No one is allowed to play baseball with open wounds. Wounds should be treated and properly bandaged.

Players shall not be alone in the dugout. A coach or parent shall be assigned to the dugout at all times.

Observe the "no on-deck" rule for batters and keep players behind screens at all times.

During warm-up drills players should be spaced so that no one is endangered by wild throws or missed catches.

All pre-game warm-ups should be performed within the confines of the playing field.

Managers and Coaches should inspect equipment regularly for the condition of each piece and proper fit. Any equipment deemed unsafe shall be made unusable to stop children from attempting to use it.

Parents or players who wear glasses should be encouraged to provide "safety glasses".

Players must not wear watches, rings, pins, or metallic items during games and practices.

Managers and Coaches should inspect the bases to ensure that they disengage from their anchors.

## **Accident Reporting**

An incident that causes any player, manager, coach, umpires, or volunteer to receive medical treatment and/or first aid must be reported to the League Safety Officer or the League President in the event the Safety Officer is not available. Such incidents will be reported within 24 hours of the incident.

Near Misses should be tracked in the same manner to avoid any future reoccurrences.

The safety officer for Greater Wildwood Little League is James Grauel. He can be reached at (609) 780-7194.

The president of Greater Wildwood League is Don Cabrera. He can be reached at (609) 374-4937.

### **Please be prepared to provide the following information:**

- the name, address and phone number of the individual(s) involved
- the name and phone number of the reporting manager/coach
- the date, time and location of the incident
- a detailed description of the incident
- the preliminary estimation of the extent of the injuries

He or she will verify the information, obtain any other information deemed necessary, and check on the status of the injured party. The Safety Officer will complete the accident/insurance forms for submission.

## **In case of an emergency call 911 Police/EMS/Fire**

Wildwood Crest non emergency police 522-2456

Wildwood non emergency police 522-0222

North Wildwood non emergency 522-2030

Please notify the safety officer if any emergency calls are made.

## **Greater Wildwood Little League Board Member Contact Information**

To contact any member of the board send an email to [board@gwll.org](mailto:board@gwll.org) or call below

Don Cabrera	President/Equipment Mgr	374-4937
Nicole Muratore	Vice President/Registrations	972-9182
Tami Bradley	Treasurer/Tball Coordinator	780-7628
Dan De Maio	Secretary/Baseball Coordinator	729-1427
Troy Cawley	Information Officer	425-2476
Jim Grauel	Safety Officer	780-7194
Jeanine Cabrera	Snack Bar/Uniform Coordinator	374-6150
Tom Hunt	Minor League Coordinator	780-4219
	Player Agent Softball/Jr.League	
Pam Aydelotte	Girls	602-3366
Kim Gallagher	Softball Coordinator	827-0625
Sal Zampirri	Jr.League Boys Coordinator	425-6550
Gary Robinson	Training Coordinator/Player Agent	846-5039
Frank Basile	Umpire in Chief	522-1669

## **WEATHER**

The managers and umpire assigned will determine if the field is playable.

Managers/coaches should listen to current weather forecasts the day of any game and be alert to changing weather conditions.

If inclement weather is forecasted, it is recommended that prior to starting the game an adult be appointed to monitor the weather conditions as they appear on the horizon.

### **RAIN**

If it begins to rain:

Evaluate the strength of the rain. Is it a light drizzle or is it pouring?

Determine the direction the storm is moving.

Periodically evaluate the condition of playing field.

Stop play if conditions become unsafe. Managers are to consult with the umpire, of which the umpire makes the final decision.

If the umpire and managers decide to postpone, wait 20 minutes from this point before making a decision to cancel the game.

### **LIGHTNING**

When lightning is observed or thunder is audible, all outdoor activities will be suspended for 30 minutes.

Stay away from metal including fencing and bleachers and do not hold metal bats.

All players, coaches and managers will return to their vehicles for this period of time.

If a severe thunderstorm warning is issued, or the thunder is audible, or lightning is observed after 30 minutes, conditions should be deemed unsafe. Managers are to consult with the umpire, of whom the umpire makes the final decision, all field activities will cease and everyone should be directed to return home.

## **HEALTH AND WELL BEING**

### **HYDRATION**

Good nutrition is important for children. Sometimes the most important need is water, especially when they're physically active. During the season encourage players to drink fluids every 15 to 30 minutes. If a player looks distressed while standing in the hot sun, substitute that player and get them into the shade as soon as possible.

### **CHILD ABUSE/NEGLECT**

In the event you suspect that one of your players is a victim of abuse/neglect; you should immediately contact the League President or Safety Officer for possible follow up with local law enforcement.

### **FIRST AID**

Inspect your first aid kit and what it contains before it becomes necessary to use it. Additional kits or supplies can be obtained from the Safety Officer. First Aid is the first care given to a victim. Know your limits when rendering care.

#### **CHECKING A VICTIM, WHERE DO I START?**

If the victim is conscious, ask them what happened. The victim may be able to tell you what happened and how he or she feels. This information helps determine what care may be needed. Never be in a hurry to move any victim, the ground is firm and works like a splint. Then do the following:

If the victim is unconscious, call 911 and request an ambulance, and obtain what happened from them bystanders.

Check the victim from head to toe so you don't overlook any problems.

Do not ask the victim to move or move the victim yourself until the check is completed.

Examine the scalp, face, ears nose and mouth.

Examine the arms and legs for cuts, bruises, bumps or depressions.

Watch for changes in consciousness.

Notice if the victim is drowsy, not alert or confused.

Look for changes in the victim's breathing. It should be regular, quiet and easy.

Notice how the skin looks and feels. Note if the skin is reddish, bluish, pale or gray.

Feel with the back of your hand on the forehead to see if the skin feels unusually damp, dry, cool or hot.

Ask the victim again about the area that hurts.

Ask the victim to move each part of the body that doesn't hurt.

Check the shoulders by asking the victim to shrug them.

Ask the victim if they can move fingers, hands and arms.

Think of how the body usually looks. If you are not sure if something is out of shape, check it against the other side of the body.

When you have finished checking, if the victim can move their body without any pain and if there are no other signs of injury, assist them in sitting up.

When the victim is ready, assist them to their feet.

## **SNACK BAR**

The snack bar coordinator, Jeanine Cabrera, trains the snack bar staff on health and safety procedures. It is the coordinators responsibility to ensure all safety placards i.e. (Choking, hand washing, etc. are in place). It is also the coordinators responsibility to advise the Safety Officer of any safety or other equipment necessary to operate a safe and healthy establishment.

Snack bar must be kept clean and neat.

No one under 18 should be in the snack bar without an adult present.

Staff must be properly trained in the use of all equipment.

All refrigerators must maintain a temp. of 40 degrees and freezer must maintain a Temp of 10 degrees or below.

Domestic Hot Water must be kept at a temperature to guarantee proper Sanitation of utensils and regulated to a temperature not to exceed 110 degrees In hand washing area to avoid a scalding hazard.

Properly charged and rated fire extinguishers on site at all times

Floors must be kept clean and grease free to avoid slipping hazard.

All soda secured for safety.

Everything wiped down nightly.

## **CODE OF CONDUCT**

Code of conduct (attached) is distributed to all parents, and posted on the website [gwll.org](http://gwll.org). Managers/Coaches are instructed to remind parents and players of the Code of Conduct at their team meetings.

Submitted by: James Grauel, Safety Officer  
Greater Wildwood Little League  
League I.D.# 230-16-23

## **GREATER WILDWOOD LITTLE LEAGUE (GWLL)**

### **"THREE STRIKE" POLICY**

#### **PHILOSOPHY:**

It is the goal of the Greater Wildwood Little League to provide a safe, fun and enjoyable environment for our children to play and learn the game of baseball and softball. It should be the primary objective of every Board Member, Manager, Coach and Parent to insure that this goal is achieved and maintained in our League. In order to insure that goal the Greater Wildwood Little League Board passed the following guidelines.

#### **CODE OF CONDUCT:**

No Board Member, Manager, Parent, Coach, Player or Spectator shall:

- At any time, lay a hand upon, push, shove, strike, or threaten to strike an official.
- Be guilty of verbal or physical abuse upon any official for any real or imaginary belief of a wrong decision or judgment.
- Be guilty of an objectionable demonstration of dissent at an official's decision by throwing of gloves, helmets, hats, bats, balls, or any other forceful unsportsmanlike-like action.
- Be guilty of using unnecessarily rough tactics in the play of a game against the body of an opposing player.
- Be guilty of a physical attack upon any board member, official manager, coach, player or spectator.
- Be guilty of the use of profane, obscene or vulgar language in any manner at any time.
- Appear on the field of play, stands, and grounds at any GWLL game or property associated therewith while in an intoxicated state at any time. Intoxicated will be defined as an odor or behavior issue.
- Be guilty of gambling upon any play or outcome of any game with anyone at any time.
- Smoke while in the stands or on the playing field or in any dugout at any time. Smoking will only be permitted in designated areas, which will be 100 feet from any spectator stands or dugouts.
- Be guilty of discussing publicly with spectators in a derogatory or abusive manner any play, decision or a personal opinion on any players during the game.

- Speak disrespectfully to any manager, coach, official or representative of the league.
- Be guilty of tampering or manipulation of any league rosters, schedules, draft positions or selections, official score books, rankings, financial records or procedures.
- Be guilty of challenging an umpire's authority. The umpires shall have the authority and discretion during a game to penalize the offender according to the infraction up to and including removal from the game.
- Coaches are expected to make sure that their parents, as well as themselves, refrain from yelling at or arguing with the umpires. (Our umpires are volunteers and like all of us will make mistakes. There is not a large pool of umpires to draw from, so please do not run off those that are willing to help.)

**PARENTS AND SPECTATORS PLEASE:**

- A. No Smoking and using alcohol or using foul language at both the practice and Game fields.
- B. Pick up waste from dogs at practice and game fields-Leash pets at all times
- C. Pick up trash on the practice and game fields.
- D. Do Not yell at the umpires or opponent's players.

Any inappropriate behavior by a Fan may be cause for the suspension of a game by the Umpire. Game suspension may continue until such time as the Fan leaves the park.

The Board of Directors will review all infractions of the GWLL Code of Conduct. Depending on the seriousness or frequency, the board may assess additional disciplinary action up to and including expulsion from the league.

**CODE OF CONDUCT POLICY**

**Overview:**

The Greater Wildwood Little League is concerned about the safety and well being of the children participating in Little League Sports Activities. This includes both the Physical and Mental well being of each participant. Managers, Coaches, Parents and Fans need to have a positive influence on our players and will be evaluated accordingly.

The Greater Wildwood Little League Board of Directors has instituted a Code of Conduct Policy that will help enforce our Code of Conduct for all participants in Greater Wildwod Little League activities. A Conduct Review Committee will evaluate each reported incident to determine the appropriate action to be taken

A Code of Conduct Incident Form may be filed by any Manager, Coach, Umpire, Board Member, Spectator, Parent or Volunteer Evaluator. This method of reporting infractions should remove the subjective nature from evaluating a Code of Conduct Incident.

**Conduct Review Committee:**

The Conduct Review Committee will be comprised of the President, Safety Officer and three other board members. The Conduct Review Committee will be nominated and accepted by the Greater Wildwood Little League Board of Directors at the beginning of each season. Two Alternative Conduct Review Committee Members will be nominated in case a conflict of interest is determined in the review of a specific incident.

**Three Strike Policy:**

All participants in the Greater Wildwood Little League will adhere to the "Three Strikes and You're Out" principle. The Conduct Review Committee will assign Strikes according to the severity of each incident. Depending on the incident, an infraction can carry more than one Strike as determined by the Conduct Review Committee. Figure 1 is a guideline for assignment of Strikes by the committee. Strikes may only be filed against an individual if a majority of the Conduct Review Committee determines that an infraction has been committed. All decisions made by the Review Committee are at their discretion and all decisions are final. Strikes are cumulative each season and will not carry over into the next season. Assigned Strikes will be used by the Board in evaluating and accepting Volunteer Positions each year.

**Evaluation Procedure:**

A Code of Conduct Incident Form may be filed by any Manager, Coach, Umpire, Board Member, Spectator, Parent or Volunteer Evaluator. Evaluators will be sent out to monitor and evaluate games throughout the season. The Volunteer Evaluator will file a Game Report Summary for each game he/she attends. A Code of Conduct Incident Form may be filed if the Volunteer Evaluator feels that a Manager, Coach, Umpire, Fan, Spectator, Parent or Player has not adhered to the Code of Conduct as outlined in Figure 1. A Volunteer Evaluator may not use a game that his/her son/daughter participates in for evaluation purposes.

**Notice of Infraction:**

The Conduct Review Committee will send via the United States Post Office, email, or fax a Notice of Conduct Infraction to the offending party with a description of the resulting penalty. Examples of applicable penalties are included in Figure 2 below as a reference.